

SIKKIM



GOVERNMENT

GAZETTE

**EXTRAORDINARY
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Gangtok

Monday 18th April, 2016

No. 128

**GOVERNMENT OF SIKKIM
HOME DEPARTMENT
GANGTOK**

No. 17/HOME/ 2016

Dated: 13/04/2016

NOTIFICATION

In exercise of the powers conferred under section 5 of the Sikkim Parliamentary Secretaries (Appointment, Salaries, Allowance and Miscellaneous Provision) Act, 2010, the Chief Minister is pleased to assign the duties and responsibilities to the Parliamentary Secretaries to assist the Government in disposal of the government business as follows :-

1. To aid and assist the Hon'ble Ministers in the discharge of their duties and in particular with respect to major policy matters.
2. Monitoring and Evaluation of all Schemes/Programs/Projects undertaken and implemented by the State Government, including those sponsored by the Government of India.
3. To oversee the implementation of all projects of their concerned Departments.
4. To regularly monitor and review the various schemes and project activities of their Departments.
5. To initiate proposals for the smooth and efficient functioning of their Departments.
6. To review the existing procedures adopted in the Department and to suggest ways and means for making the administration more attuned and responsive to public needs and demands.
7. Departments shall ensure that all files are put up to the Hon'ble Ministers through the respective Hon'ble Parliamentary Secretaries who shall dispose of the same on priority.

By Order.

**Alok K. Shrivastava, IAS
Chief Secretary
Government of Sikkim
File No. Home/Conf./141/2011/01**